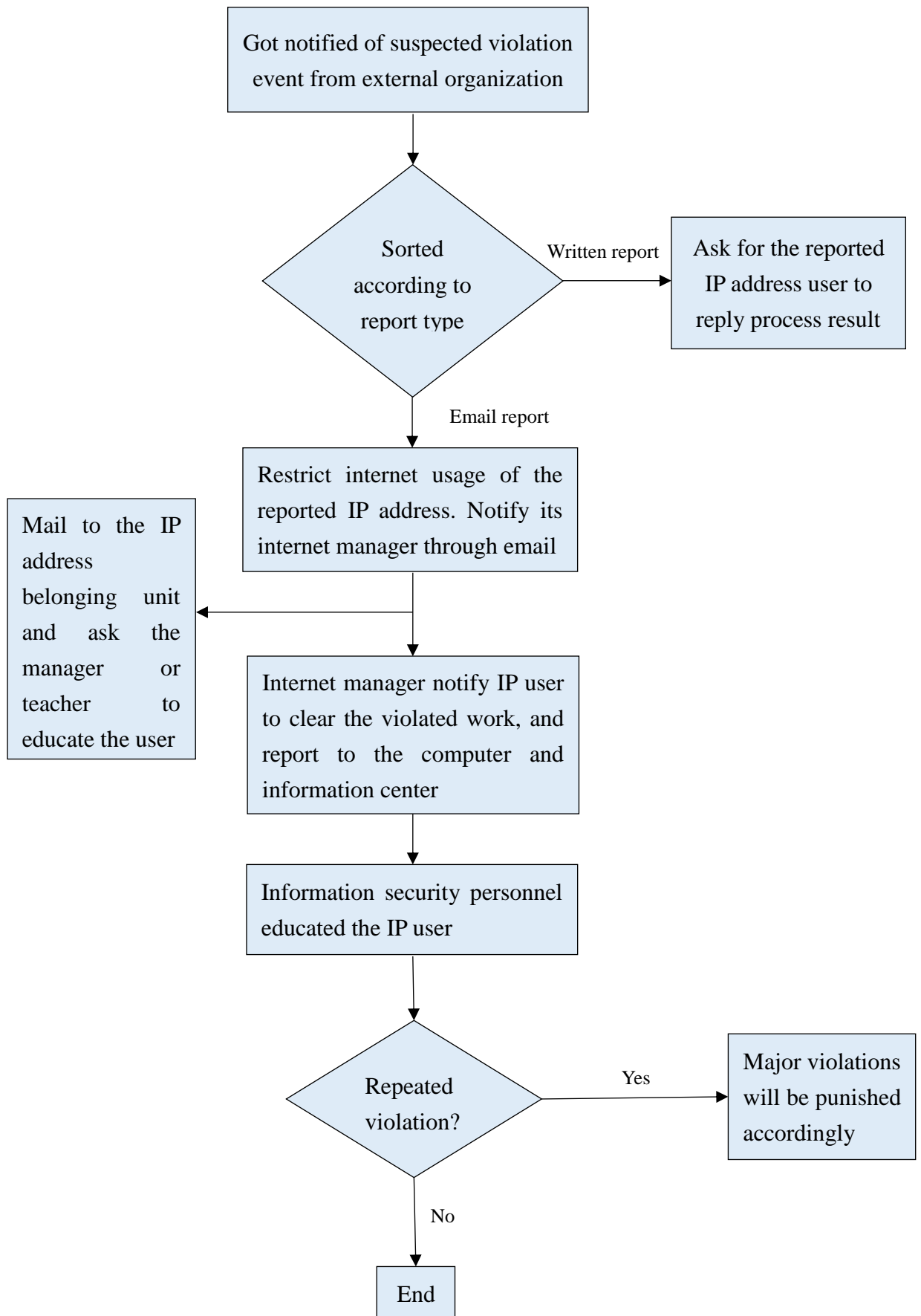


# National Taiwan University Intellectual Property Violation Treatment Procedure

2008/7/30

Passed by the Computer and Information Center Information Security Committee



## Intellectual Property Violation Treatment Procedure through Email

1. Got notified of suspected violation event from external organization.
2. Restrict internet usage of the computer immediately.
3. Notify internet manager of the reported IP address through email.
4. Internet manager notify IP user to clear the violated work, and report to the computer and information center.
5. Education Administration Area: Mail to the IP address belonging unit office or department head. If the violated user is a student, ask the teacher to educate the importance of intellectual property.

Dorm Area: Notify the student by an official document, dorm counselor, dorm service, and the belonging office, and ask the dorm counselor and teacher to educate the importance of intellectual property. The student must sign on the official document indicating that one has received the notice.

6. Violated user must report to the Computer and Information Center and fill up a statement promising that one won't download any work protected by the intellectual property right. Information security personnel will educate the importance of intellectual property and possible legal responsibilities.
7. If violated user is reported repeatedly, major violations will be punished accordingly.