NATIONAL TAIWAN UNIVERSITY

Computer and Information Networking Center

Application for Change of Project Account Administrator

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| --- | --- |
| Account |  |
| Name of new administrator |  | Employee ID |  |
| Telephone (O) |  | Phone No. (M) |  |
| Additional remarks |  |
| Account regulationsand notices | 1. The project account administrator must be an NTU employee with a valid employee ID.
2. The project account will be terminated upon the administrator’s end of employment.
3. The principal investigator shall supervise the handover at work. Please submit an application to update the account administrator if you wish to continue to use the account.
4. For cybersecurity purposes, please remind the account administrator to update their password on a regular basis via http://changepassword.cc.ntu.edu.tw.
5. Please read and abide by the following regulations:
	1. *National Taiwan University* *Campus Network Usage Regulations*
	2. *National Taiwan University Computer and Information Networking Center* *Network Services Account Management Regulations*

Detailed provisions of the aforementioned regulations are available in the “Regulations” section on the NTU Secretariat website.  |
| Processing clerk |  | Date of application |  |
| Contact No. |  | Signature or seal of principal investigator |  |
| Email | @ntu.edu.tw |
| Signature or seal of the head of the preliminary processing unit(department, graduate institute, or division) |  | Signature or seal of the head of the final processing unit(college or office) |  |

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